

IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

For aspiring Banking Office Assistants, the IBPS RRB Office Assistant 2023 is a golden opportunity. The Institute of Banking Personnel Selection released the IBPS RRB Office Assistant Notification 2023 on 1st June 2023. Hence, it is important that you are aware of the IBPS RRB Office Assistant Syllabus 2023.

In this blog, we will fill you in on the IBPS RRB Office Assistant Syllabus 2023. Also, keep in mind that all the information provided to you in this blog is based on the official

[IBPS RRB Office Assistant Notification 2023](#)

published on the

[official IBPS website](#)

. Now, let us move further and take a look at the IBPS RRB Office Assistant Syllabus 2023.

IBPS RRB Office Assistant Syllabus 2023 Overview

First and foremost, why don't we take a look at all the subjects you need to prepare for at a single glance? The images attached below under each heading will provide an answer to the 'What subjects do you need to prepare for if you strive to clear the IBPS RRB Office Assistant examination 2023?'



IBPS OA Syllabus



PRELIMINARY EXAMINATION

PRELIMINARY EXAM SYLLABUS



Reasoning



Numerical Ability



[Source: KD Live]

Now that you are familiar with the subjects you need to study, let us move forward to analyze the IBPS RRB Office Assistant Syllabus 2023 in depth.

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IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

- Preliminary Examination
- Main Examination

Let us further proceed to take a look at each of these examinations in detail.

IBPS RRB Office Assistant Syllabus 2023 - Preliminary Examination

The Preliminary Examination consists of two tests:

Reasoning	Numerical Ability
<ul style="list-style-type: none">• Alphabet Based Series• Blood Relation• Coding-Decoding• Direction and Sense• Inequality• Miscellaneous Questions• Number Based Series• Order and Ranking• Puzzle & Seating Arrangement• Syllogism	<ul style="list-style-type: none">• Arithmetic Problems• Data Interpretation• Missing/Wrong Number Series• Simplification• Quadratic Equation

[Source: KD Live]

Further, let us take a look at the topic-wise weightage for each of these tests.

IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

Reasoning	
Topics	Weightage
Mathematical Inequality	5
Arrangement & Pattern	5-11
Dictionary Based	1
Coding Decoding	0-1
Distance and Direction	1-3
Blood Relation	2-3
Syllogism	3-5
Seating Arrangement	5-10
Order and Ranking	5
Puzzle	5-10

It is evident from the above table that Arrangement & Pattern carries the highest weightage.

Numerical Ability	
Topics	Weightage
Simplification/Approximation	10-15
Average	0-1
Percentage	0-1
Profit & Loss	1-2
Time & Work	0-1
Speed, Time and Distance	0-1
Interest	1-2
Ratio & Proportion	2
Mensuration	0-1
Mixture & Allegations	1
Data Interpretation	10
Quadratic Equations	0-5
Number series	5-10

The above table clearly demonstrates that Simplification/ Approximation is a frequently asked topic.

IBPS RRB Office Assistant Syllabus 2023 - Main Examination

The Main Examination consists of 5 subjects:

IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

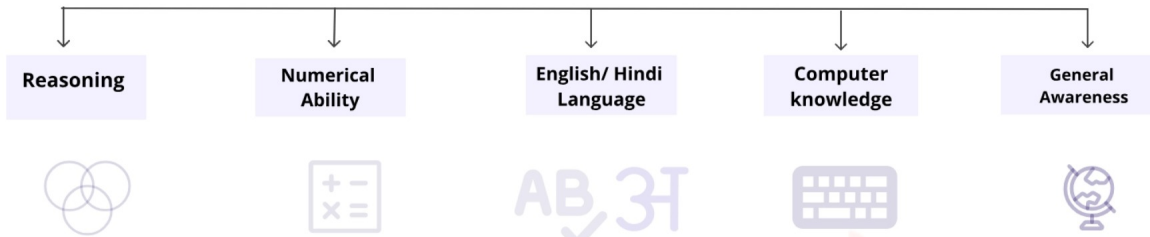


IBPS OA Syllabus Overview



MAIN EXAMINATION

MAINS EXAM SYLLABUS



[Source: KD Live]

Further, let us take a look at the topic-wise weightage for each of these tests.

Reasoning	
Topics	Weightage
Mathematical Inequalities	0-2
Arrangement and Pattern	0-2
Coding Decoding	4-5
Puzzles & Seating Arrangements	25
Distance and Direction	2-3
Blood relations	2-3
Order and Ranking	2-3
Seating Arrangement	4-5
Seating Arrangements & Puzzles	4-5
Puzzles	15-20

According to our analysis, Puzzles carry more significance than the other topics listed.



**IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage**

Computer Knowledge	
Topics	Weightage
Memory	2-3
History of Computers	0-1
Basic Knowledge of Computers	5-8
MS Office	3-5
Database	1-2
Virus	0-1
Input and Output devices	2-4
Computer Language	3-4

Clearly, as per our analysis, Basic Knowledge of Computers has the maximum weightage under Computer Knowledge.

General Awareness	
Topics	Weightage
Committees and Recommendations	0-1
Agreements and MoU	1-2
Financial Markets	3-5
Banks in news	0-1
Appointment and Resignation	1-2
Banking Concepts	3-5
Miscellaneous	0-1
Important Days/Events	2-3
Books and Author	1-2
Ranks and Rates	1-3
Award	2-4
Summit	0-1
Sports	2-3
Important Scheme	5-7
States Current Affairs	3-5
International Current Affairs	1-2
National Current Affairs	3-4
Headquarters	1-2
Military Exercise	0-1
Polity	3-4
Static	0-1

In General Awareness, Important Scheme is one of the most important topics.

IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

English Language	
Topics	Weightage
Spotting Error	5-7
Phrase Replacement / Sentence Improvement	5-6
Word Swapping	5-6
Correct Usage of Word	4-5
Filler Vocab	4-5
Spellings	3-5
Cloze Test	6-10
Reading comprehension	10-12
Para jumbles	5-6

Typically, Reading Comprehension is the frequently asked topic. Moreover, topics like Word Swapping, and Para Jumbles carry equal importance.

Hindi Language	
Topics	Weightage
गद्यांश	9-10
वाक्यों में त्रुटी	6-7
मुहावरे और कहावतें	4-5
विलोम	2-3
समानार्थी/पर्यायवाची	2-3
वर्तनी	1-2
अनुच्छेद (रिक्त स्थान)	9-10
शब्द का अर्थ	0-1
शब्दकोश के अनुसार उचित क्रम	0-1
अनेक शब्दों के लिए एक शब्द	0-1
रिक्त स्थानों की पूर्ति	4-5

You may want to place greater emphasis on गद्यांश and अनुच्छेद (रिक्त स्थान), as it is a topic that frequently appears in exams.

IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

Numerical Ability	
Topics	Weightage
Simplification/ Approximation	5-6
Average	0-1
Percentage	0-1
Profit and Loss	1-3
Time and Work	1-2
Speed, Time and Distance	2-3
Interest	0-1
Ratio and Proportion	2-4
Measurement	0-1
Algebra	0-1
Mixture and Allegation	0-1
Data Interpretation	18-15
Number System	0-1
Data Sufficiency	4-5
Comparison of Quantities	4-5
Probability	0-1
Number Series	4-5

According to the above table, the most crucial topic is Data Interpretation with the remaining topics following suit.

Now that we are familiar with the IBPS RRB Office Assistant Syllabus 2023, let us proceed to take a look at the Exam Pattern for the same.

IBPS RRB Office Assistant Exam Pattern 2023

Thereafter, you must be aware of the exam pattern. The exam pattern helps you manage your study schedule and time wisely. Moreover, it acts as a guiding light through this challenging path you are about to take.

The IBPS RRB Office Assistant Examination 2023 comprises two phases:

- The Preliminary Exam
 - The Preliminary Examination consists of two subjects of 40 marks each implying a total of 80 marks.
- The Main Examination
 - The Main Examination consists of six subjects for a total of 200 marks.

Further, we have added some images from the official notification below for your reference.

Preliminary Examination

IBPS RRB Office Assistant Syllabus 2023 - Subject Wise Topics Weightage

Sr. No.	Name of Tests	Medium of Exam	No. of Qs	Maximum Marks	Duration
1	Reasoning	*	40	40	Composite time of 45 minutes
2	Numerical Ability	*	40	40	
	Total		80	80	

[Source: www.ibps.in]

Main Examination

Sr. No.	Name of Tests	Medium of Exam	No. of Questions	Maximum Marks	Duration
1	Reasoning	*	40	50	Composite Time of 2 hours
2	Computer Knowledge	*	40	20	
3	General Awareness	*	40	40	
4 a•	English Language	English	40	40	
4 b•	Hindi Language	Hindi	40	40	
5	Numerical Ability	*	40	50	
	Total :::::		200	200	

[Source: www.ibps.in]

Further, if you want to know more about the

[IBPS RRB Office Assistant Exam Pattern 2023](#)

, you can check out our blog by clicking on the embedded link. Now, let us proceed to the marking scheme for the IBPS RRB Office Assistant 2023.

IBPS RRB Office Assistant Marking Scheme 2023

With the IBPS RRB Office Assistant syllabus 2023 in mind let's explore the marking scheme for the same. Firstly, the Preliminary Examination is an objective type exam which consists of two tests of 40 marks each (a total of 80 marks). Secondly, the Main Examination is also an objective type exam which consists of five tests for a total of 200 marks. However, there is a negative marking of one-fourth or 0.25 of the marks assigned to a question for every incorrect answer.

IBPS RRB Office Assistant 2023 Marks Normalization

To begin with, let us understand what 'Normalization' is. Normalization is the statistical method used to bring the marks to an equal level keeping in mind the difference in the difficulty level of various shifts of the exam. According to the official notification, the scores obtained by the candidates will be normalized using the **equi-percentile method**. Moreover, the scores obtained by you will then be rounded up to two decimal points for calculation purposes.

IBPS RRB Office Assistant 2023 Exam Dates

Lastly, it is important to be aware of the important dates for the exam you are preparing for. As per the official notification, the important exam dates are as follows:

Events	RRB Office Assistant 2023 Dates
IBPS RRB Office Assistant Notification 2023	1st June 2023
First and Last Dates to Apply Online	1st June 2023 to 21st June 2023
IBPS RRB Office Assistant Prelims	12th, 13th, and 19th August 2023
Mains Exam Admit card release date 2023	To be announced
IBPS RRB Office Assistant Mains Exam	16th September 2023 (Tentatively)

For more updates on

[IBPS RRB OA Exam Dates 2023](#)

, refer to our blog by clicking on the embedded link. To conclude, we hope that our blog provided you with a lot of clarity regarding the IBPS RRB Office Assistant Syllabus 2023. Moreover, remember to practice each of the subjects properly since they are important. Further, if you wish to know more about the IBPS RRB Office Assistant 2023, you can check out our other blogs like

[IBPS RRB Office Assistant Notification 2023](#)

at

[KD Campus](#)

. Wishing you all the very best for your upcoming exams!